



## **Reliance Property Management Tuzla Package**

Realty ownership overseas can be a stressful affair; we provide a reliable support service to owners on the Bodrum peninsula.

#### Why we're called Reliance?

Reliability! It's that simple! It's hard to find reliable, hard working and trustworthy service providers who understand your needs and have innovative solutions to everyday management problems.

#### We live up to our name!

We listen to our clients; your satisfaction is our yardstick for success. It is our sole aim to provide a service that is the epitome of reliability hence 'Reliance' we strive for excellence in our provision of service understanding that overseas owners need a level of support and advocacy to take the stress out of owning abroad. We want you to rely on us!

#### What we offer!

We have identified a need in this sector for locally based, conscientious and courteous services for property owners here in Bodrum. With this in mind we established a simple approach to property management, a basic property minder service and a catalogue of additional 'ad hoc' services to be utilised on an 'as and when required' basis, from car hire and transfers to laundry and cleaning we offer as little or as much support to maintain and utilise your property as you require!

#### Why Reliance?

**Experience:** The property industry is a dynamic and ever-evolving entity. We have years of experience of this evolution and keep up to date with latest market changes and availability of new opportunities and developments. We invest time in broadening not only our service portfolio but our knowledge base of the local and national evolutions here in Turkey to be the best we can be for our clients!

<u>Competence</u>: We pride ourselves and all our business affiliates on our collective professionalism and knowledge enabling us to deliver an 'A' class seamless service, working closely as an network with only the most reputable companies and liaising with our clients to excel every time.

<u>Care:</u> We operate our services putting clients and their needs first. Giving impartial, practical advice and offering innovative solutions to secure 'peace of mind'. We emphasize the need for 'Due Diligence' in this sector and strive for unrivalled customer protection and satisfaction which extends beyond the parameters of investment acquisition and management.

# Home Care Basic Package

This is a simple package to suit all home owners whether they will rent their property or keep it for their use only. We have incorporated basic home care requirements for your piece of mind such as key holding, property inspections and payment of utility bills. The promotional price for this package is now £420 (Tuzla) per property per annum and includes:-

Key Holding -	We will hold a set(s) of keys to your property.
Inspection -	We will visit your property twice monthly when unoccupied to inspect the condition of interior/exterior, flush the plumbing system, air the rooms inspect your furnishings and collect any mail. Any problems will be reported immediately following these visits.
Reports -	We will send a monthly report as standard giving details on the status of your property.
Payment of Bills -	We will arrange payment of your utility bills, this will be done by holding a float and providing detailed accounts and receipts for payments made on your behalf.

In addition to the above, if required, we will act as the point of contact here in Bodrum for companies you may use to market your property for renting, dealing with all administration involved, correlating the required services and monitoring tenant bookings. For this service we charge a token commission rate. Alternatively we will market your property with our network of agencies and websites, generate and oversee all rentals including photographing and profiling your property. For his we will charge a finder's commission .

### **Extras**

Extra services are also available and can be added to the above package as required. These are priced individually (please see our Services Price List) and include:-

Cleaning -	Whether it be a thorough spring clean at the start of the season or a general clean in between tenants occupying your property we will arrange this on your behalf.
Laundry Change-	We will arrange for bed linen and towels to be changed in between tenants occupying the property, or half way through a tenant's stay, whichever is required.
Transport -	We will organise airport transfers to and from your property or a hire car if required.

Welcome Pack	-	We will shop for essentials needed on arrival and deliver to your property, i.e. bread/bottled water/tea/coffee/milk/juice/snacks.

- **Meet & Greet** We will meet with tenants on their arrival at your property and give an introduction to the property and the area.
- **Furnishing** Furniture packages available from £ 3,990 based on a 2 bedroom property. Colour/model options can be e-mailed for you to select from and we will arrange order placing and delivery to your property. We also offer a complimentary personal shopper service for our clients who have our home care basic package. For clients who would like to make use of this shopping service only, and not include the home care basic package we will quote the price on request.
- **Snagging** If you will not be here in person to do carry out the snagging of your property we can do this on your behalf. We will carry out an initial inspection once your property is finished and complete a snagging report, a copy of which will be e-mailed to yourself and the developer. This will be followed up by the final inspections once any snagging issues are resolved and we will complete an acceptance report, again a copy of which will be e-mailed to yourself and the developer.

#### Rentals

We can market your property with our network of agencies and on a variety of commercial rental portals. We also offer a support service to our homeowners who wish to market independently. **Please contact us to discuss further**.

#### We are here to help in any eventuality our list of services is not exhaustive please contact us for further details: 0090 549 623 3200 Paula or 0090 549 623 3232 Ash

or at <u>info@reliancepropertycare.com</u> or <u>paula@relianceconsultancy.com</u> <u>www.reliancepropertycare.com</u>

